

RESUME

Name: Dinesh Prasad Paudel

Father Name: Padam Prasad Paudel

Mother Name: Gita Devi Paudel

Permanent Address: Kusma Municipality-10 Parbat

Temporary Address: Lalitpur metropolitan city-13 Nakhu, Lalitpur

Date of Birth: 17Feb, 1978AD

Contact No: 9851144705

Email address: paudeldnsh@gmail.com

Marital Status: Married

Profession: (Faculty member of MBA at Uniglobe College Baneshwor since 2015 to till date)

Work Experience: More than 20 years in Teaching field.

A) Academic Qualification:

Level	Name & Address of institution	Passed Year	Main Subject
S.L.C	Shree Poorneshwar Higher Secondary School Pipaltari-09 Parbat, Nepal	1994	Mathematics
I.S.C	Amrit Science College Thamel ,Kathmandu, Nepal	1998	Physics/Math's
B.B.S	Shanker Dev Campus, Putalisadak , Kathmandu , Nepal	2001	Financial Management
M.B.S	Shanker Dev Campus, Putalisadak , Kathmandu , Nepal	2005	Financial Management

B) National Level Professional Training and Seminars Attended:

1. Advanced Computer training program (Ms-Dos, Ms-Excel, Power Point, Data – Base, Tally Fact,Q-basic, Oracle Email , Internet etc.)
2. Training of project Proposals & Research writing Work from New era Nepal.
3. Creative English Language Training from British Council Nepal.

International Level Professional Training :

1. Management Development Program on Finance for Non-Finance Executives from Management Development Training Institute (MDI) Gurgaon, Delhi, India from February 13-17,2012.
2. Credit Management Training Organized by AIT Extension, Asian institute of technology Pathumthani, Bangkok, Thailand from June 16-2014 to June, 20 2014.
3. Moody's Analytics Omega 1 year Commercial loan to business and Financial accounting for lenders course completed on July 2021.

C) Work Experience:

1. Secondary Level English Teacher in Ganga Secondary School from January 2003- August 2003.
2. Secondary Level Maths & Account Teacher in LRI Higher Secondary School Kalanki ,Kathmandu from April 2003- March 20 , 2010)
3. Program coordinator in Rural Environment & Development Nepal from February 1995-March 2005.
4. Lecturer of OMSP/Economics & Accountancy in LRI College Kalanki, Kathmandu from April 01,2007-March 20, 2010)
5. Lecturer of Financial Management & Investment in Gupteshwor Multiple Campus, Kusma Parbat from 1, April 2010- to 30, December 2010.
6. Lecturer of Economics in Ed- Mark College, Kalanki ,Kathmandu from April 2009- March 2010.
7. Lecturer of Principle of Management & Human Resource Management at Diploma Level in Pinnacle college, Lagankhel , Lalitpur from September -15,2013 to October 2015.

8. Faculty member of MBA (Finance) at Uniglobe College Baneshwor Kathmandu from October 2015 to till date.

E) Duties and Responsibilities As a Lecturer:

1. To teach at graduate level in areas allocated by the Head of Department/co-ordinator and reviewed from time to time by the Head of Department.
2. To carry out research and produce publications, or other research outputs, in line with personal objectives agreed in the Staff review process.
3. To obtain research funding support.
4. To engage with the broader scholarly and professional communities.
5. To contribute to the development, planning and implementation of a high quality curriculum.
6. To assist in the development of learning materials, preparing schemes of work and maintaining records to monitor student progress, achievement and attendance.
7. To participate in departmental and faculty seminars aimed at sharing research outcomes and building interdisciplinary collaboration within and outside the department.
8. To participate in the development, administration and marking of exams and other assessments.
9. To provide pastoral care and support to students.
10. To participate in the administration of the department's programmes of study and other activities as requested.

F) Knowledge, Skills & Abilities:

1. Strong communication, analytical, problem solving, and decision-making skills to effectively uncover and resolve complex customer and employee issue.
2. Strong supervisory and leadership skills required to manage, motivate, and develop branch employees required.
3. Ability to work in a fast paced environment & under pressure as needed.
4. The ability to make sound decisions. This may include making on-the-spot decisions regarding customer transactions.
5. Detail oriented, strong organizational skills, and high degree of accuracy.
6. Self -starter, ability to work independently.
7. Competence with computers, telephones, printers, CCTV, calculator
And other office machinery.

8. Reasonable accommodations made to enable individuals with Disabilities to perform the essential functions.
9. Excellent interpersonal, oral and written communication skills.
10. Proven record of ability to conduct high quality research which is reflected in the authorship of high quality publications, or other research outputs, in the areas of Management.
11. Proven record of ability to manage time and work to strict deadlines.
12. Evidence of ability to teach and to supervise academic work by graduates.

G) Achievements:

1. Best Proposals writing Award 2005 from Rural Environment Development Program Nepal.
2. Best Lecturer Award as well as Lecturer of the year 2008 awarded by Learning Realm International College (LRI).
3. First Position in Inter College Essay writing competition on the topics of financial strength & weakness of Nepalese Business organization held by Shankerdev College at 2062 B.S.
4. Best Lecturer Award of LRI College Kalanki Kathmandu in 2008.

