Puja Sah

Santinagar Kathmandu

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EXPERIENCE:

- **Working as a Research assistant at Uniglobe college**
- **Internship in Siddhartha bank, (from 2017-01-11 to 2017-02-23).**
  Duties and Responsibilities included providing information to the customers, handling complaint via telephone, verifying KYC, marketing the product and service and handling the cheque
- **Internship in Citizen Investment trust, (from 2077-12-05 to 2078-02-10).**

ACADEMICS:

MBA-FINANCE, UNIGLOBE COLLEGE

New-Baneshwor, kathmandu

I have chosen finance as the major. I have done the research work which was published in journal of the college. The research paper was presented in international conference held on March, 2019.

2017 A. D.

Uniglobe Collage, New-Baleshwar, Kathmandu

BBA, major in finance

2013 A.D.

Capital Higher Secondary School, Koteshwor, Kathmandu

10+2 (HSEB Board)

2011 A.D

Everest Higher Secondary School Jabdi-8, Sarlahi

SLC

CAREER OBJECTIVES:

- To obtain a position that will allow me to utilize my skills, experience and willingness to learn in making an organization successful as well as to acquire a challenging job where I can learn new skills with my hard work, perseverance and dedication.

SKILLS:

- Effective communication skills
- Hardworking and dedicated
- Good presentation skills
- Software skills: Word, Excel, PowerPoint, SPSS
- Capacity to work on changing environment
- Capable to handle multiple task and consistently meet tight deadline

STRENGTHS:

- Honest and Reliable
- Flexible
- Friendly and co-operative
- Leadership quality

ACTIVITIES

-Participated in International Conference (2020) and presented paper on Impact of corporate governance of financial risk in Nepalese commercial Banks.

-Participated in International Conference (2017) and presented paper on Factors affecting passenger satisfaction in public transportation in Kathmandu valley.

-Training on SPSS

Reference:

Dr. Radheshyam Pradhan, Academic Director at uniglobe college (9851070114)